



LEGISLATIVE RECOMMENDATIONS

Guidelines for County Commissions and Advisory Bodies

CEO.

November 2023



Legislative Advocacy

One County Voice

- ❖ Advocacy coordinated by CEO's Legislative Affairs & Intergovernmental Relations Branch (CEO-LAIR)
- ❖ Advocacy must be consistent with Board-approved policies
- ❖ Departments, Commissions or Advisory Bodies are not authorized to take positions on legislation or budget proposals
- ❖ Advocates based in Sacramento and Washington, D.C. represent the County's positions on bill and budget proposals



Bill Review and Analysis

Recommendations Based on Board-approved Policies

- ❖ Each year, CEO-LAIR works with Departments to review and analyze bills as introduced and amended throughout the year.
- ❖ Departments submit their recommendations for County advocacy positions to CEO-LAIR
- ❖ CEO-LAIR briefs the Board on recommendations before formally taking a position



Commissions & Advisory Bodies

Recommendations to the Board of Supervisors

- ❖ Contact CEO-LAIR before placing a recommendation to the Board on your agenda
- ❖ Does the County already have a position? If not, why not?
- ❖ Memo of Findings prepared by CEO-LAIR
- ❖ Place recommendation on agenda of upcoming commission meeting
- ❖ Board Letter transmitted to Supervisors for their consideration and possible action



Integrated Waste Management Task Force

Expected Process for Recommendations Part I

- ❖ The Task Force should request that DPW staff contact CEO-LAIR before placing a recommendation to the Board on the Task Force's agenda.
- ❖ CEO-LAIR will review the legislation to identify if the County has a position, and if not, why. Upon review, CEO-LAIR will prepare a memo of findings.
- ❖ CEO-LAIR review and memo preparation should take approximately 2 weeks.



Integrated Waste Management Task Force

Expected Process for Recommendations Part II

- ❖ Once the Memo of Findings is ready, the Task Force may place a recommendation on its agenda for a vote at an upcoming meeting.
- ❖ Upon a vote to recommend, the recommendation should be transmitted to the Board of Supervisors for their consideration and possible action.



Questions?

Thank you.

